



## STIPENDIARY LECTURER IN GERMAN FURTHER PARTICULARS

### The role

The Queen's College ('Queen's') seeks to appoint an eleven-hour Stipendiary Lecturer in German for one year from 1st October 2023 (as cover for sabbatical leave). The successful candidate will be responsible for providing eight hours a week of undergraduate tuition in German at Queen's, and three hours a week for the Faculty of Modern Languages (Sub-Faculty of German). (Hours are averaged over the academic year).

The College is committed to fostering equality, diversity and inclusiveness. We particularly encourage applications from women, disabled people and people from Black, Asian and minority ethnic backgrounds, as these groups are currently under-represented in the College's academic staff.

The successful candidate will be expected to teach the following papers: Prelims (first year) Papers II (translation into English, and perhaps translation into German), III (commentary on poems and set texts), IV (three plays, four narrative texts and a film from the period 1890-1930). And Final Honour School Papers II (translation into English), VIII (Literature and culture from 1770 to the present day), X (Modern Authors: currently Goethe, Hoffmann, Heine, Ebner-Eschenbach, Rilke, Kafka, Brecht, Bachmann, Jelinek, the Berlin School of film-makers – the successful candidate would be expected to teach at least one of these, perhaps two).

Further detail regarding the content of these papers is available on request.

### Responsibilities

#### For the College

- To give no fewer than eight hours for Queen's in each week of term to cover topics in German as specified above; or, should the hours required by Queen's be less, for other colleges, either under an exchange arrangement or in return for tuition fees to be remitted to the College. The hours concerned will be averaged over the academic year.
- To work with Fellows and other lecturers at Queen's in organising the teaching for German students and arranging such external teaching as is necessary;
- To support the academic oversight of students reading German at Queen's, including the provision of advice and guidance to students relating to attendance, conduct, coursework, performance and welfare, in all cases referring matters to others as appropriate;
- To take part in the undergraduate admissions process for Modern Languages joint schools courses involving German;
- To co-operate in the administrative work of the College.

#### For the Faculty

- To give one course of 8 lectures to be agreed with the Sub-Faculty Chair after appointment;
- To teach one Postgraduate Taught special subject (or Paper XII subject if the appointee is pre-doctoral, or as required) to be agreed with the Sub-Faculty Chair after appointment;
- To conduct some assessment (either MSt/MPhil dissertations if appropriate, or undergraduate assessment (not more than 30 scripts), plus a contribution to the UNIQ summer school in 2024).

### Selection Criteria

The candidate should (as appropriate) possess or manifest:

1. A good undergraduate degree in German

2. A Ph.D. or D.Phil. in German (The selection committee will consider applications from those still to complete their doctorate, provided that they will have submitted their thesis by 1st September 2023.)
3. The ability to teach undergraduate students across a range of topics in German (including those specified) at the highest level, whether through tutorials or classes.
4. The ability to produce high quality research within the field of German
5. The interpersonal skills required for, and a willingness to undertake, the pastoral care of undergraduate students.
6. Sufficient depth and breadth of knowledge in the subject to develop teaching materials.

Applications will be judged only against these criteria. Applicants should make sure that their application shows very clearly how they believe that their skills and experience meet these criteria.

### **Salary and Entitlements**

The postholder will receive a salary on the recommended scale for an eleven-hour Stipendiary Lecturer, currently £26,365 to £29,652 per annum. They will also receive a housing allowance of £3,730 per annum. They will be entitled to lunch and dine in College free of charge during Weeks 0-9 (not including weekends and with other limited exceptions). The lecturer can also apply for an allowance for teaching materials of up to £1,252 per annum (under review).

Where appropriate, the lecturer will be entitled to join the Universities Superannuation Scheme.

Candidates will need to demonstrate that they possess the right to work in the UK since the salary and terms of the role will not meet the threshold to support a Skilled Worker visa.

### **How to Apply**

Candidates should apply online via [www.queens.ox.ac.uk/vacancies](http://www.queens.ox.ac.uk/vacancies)

The online form will require candidates to upload a C.V. and covering letter.

Applicants are also asked to arrange for two letters of recommendation to be sent by their referees to The Academic Administrator, Dr Sarah McHugh ([sarah.mchugh@queens.ox.ac.uk](mailto:sarah.mchugh@queens.ox.ac.uk)) no later than **midday** on the closing date.

All applications and references must be received no later than **midday on Monday 17<sup>th</sup> April 2023**.

Informal enquiries concerning the post may be made to the Senior Tutor, Prof Seth Whidden ([senior.tutor@queens.ox.ac.uk](mailto:senior.tutor@queens.ox.ac.uk)), or to the Fellow and Praelector in German, Prof Charlie Louth ([charlie.louth@queens.ox.ac.uk](mailto:charlie.louth@queens.ox.ac.uk)). Applications will be considered by a selection committee containing representatives from the College. The selection committee is responsible for conducting all aspects of the recruitment and selection process.

If you have any difficulties with the online application system, please contact [vacancies@queens.ox.ac.uk](mailto:vacancies@queens.ox.ac.uk)

### **Interviews**

Interviews are expected to be held in mid to late May.

### **Important information for candidates**

#### **Pre-employment screening**

Please note that the appointment of the successful candidate will be subject to standard pre-employment screening, as applicable to the post. This will include right-to-work, proof of identity and references. We advise all applicants to read the candidate notes on the University's pre-employment screening procedures, found at: [www.ox.ac.uk/about/jobs/preemploymentscreening/](http://www.ox.ac.uk/about/jobs/preemploymentscreening/).

## **The Queen's College**

Queen's, founded in 1341, is one of the oldest Colleges in the University of Oxford and represents most aspects of the University community and its scientific and scholarly work. There are approximately 45 Fellows, about 160 graduate students and about 330 undergraduates.

Modern Languages is represented by Official Fellows in French (Prof Seth Whidden), German (Prof Charlie Louth, on sabbatical in 2023/24), and Spanish (Dr Laura Lonsdale), and graduates and undergraduates studying Modern Languages, both as a single honours subject or in combination with Classics, English, History, Linguistics, or Philosophy. The College admits 13 undergraduates students per year to read for Modern Languages, and adds between three and five postgraduate students in each year as well.

The College has one of the finest college libraries in Oxford, with around 50,000 volumes in the current lending collection—used extensively by students—and around 100,000 volumes in the antiquarian collection. The library's recent expansion, completed in the spring of 2017, added new reading rooms, enhanced accommodation for its special collections, and more space for students and the working collection. The College regularly organises a symposium for graduate students and faculty to showcase their research and discuss their interests, it is one of the three Colleges that sponsor the annual Weidenfeld Translation Prize, it enjoys a longstanding relationship with Modern Poetry in Translation, and it is the home of the Queen's College Translation Exchange, whose programme of translators-in-residence and activities for students, schools, and the public combines expertise in literary translation with outreach throughout the University, city, and country.

For more information about the College please visit [www.queens.ox.ac.uk](http://www.queens.ox.ac.uk)

### **Diversity and Equal Opportunity at Queen's**

Queen's embraces diversity and equal opportunity. Applications are particularly welcome from women and black and minority ethnic candidates, who are under-represented in academic posts in Oxford. The more inclusive we are, the better our work will be. For more information, visit <https://www.queens.ox.ac.uk/equality-information>

The College invites all applicants to familiarise themselves with its equal opportunities policy, available on its Equality Information page: <https://www.queens.ox.ac.uk/equality-information>

The College also shares the university's commitment 'to fostering an inclusive culture which promotes equality, values diversity and maintains a working, learning and social environment in which the rights and dignity of all its staff and students are respected.' The university's full policy is available at: <https://edu.admin.ox.ac.uk/equality-policy>

We are committed to the principles of equal opportunities and respect for individuals in creating and maintaining an inclusive environment that represents a variety of backgrounds, perspectives, and skills. We value and celebrate diversity and feel that is critical to achieving our strategic aims and long-term success. We work to recruit employees and admit students from a wide range of backgrounds and promote an inclusive culture in which:

- everyone feels that they are valued and can work to achieve their potential;
- opportunities are open to everyone, and decisions are based on merit and are free from bias; and
- all of our current and prospective students, staff, and visitors are treated fairly and with dignity and respect, and do not face discrimination.

All College meetings include consideration of its duties under the Equality Act 2010 as they pertain to the meeting's actions and decisions. In formal and informal settings alike, the College endeavours to make decisions that afford equal opportunities to, and foster good relationships between, different groups of people.

In recent years, the College has taken action in a range of areas where we aim continuously to improve: in our outreach activities, in admissions, and in financial support, for undergraduates and postgraduates alike; in the procedures related to hiring and retaining academic and non-academic staff members of the highest calibre; in student support; and in all aspects of fostering an inclusive community in which everyone feels respected, valued, and heard. These actions continue, supported by improvements in monitoring and data.