

# VACATION RESIDENCE

## The DEADLINE for applications is FRIDAY 10 NOVEMBER by 11:55PM at the latest.

Dear Junior Members,

Michaelmas Term ends on Saturday 2 December and ALL rooms must be vacated no later than 10am. Students are scheduled to return for Hilary Term on Wednesday 10 January after 2pm. See [Part 11 of the College Regulations](#) for full information regarding storage over the Christmas Vacation.

If you would like to stay on in College later than the end of this term from Saturday 2 December 2023, or return earlier than the beginning of Hilary Term on Wednesday 10 January 2024 at a cost of **£18.55** per night, **you need to apply for permission by completing an online request** using your single sign on account:

1. Read the [Vacation Residence Rules on the website](#) to make sure you are entitled to vacation residence.
2. To access the **Christmas Vacation Residence application form**, visit this link:

<https://forms.office.com/e/P8K4EiN9xR>

**The vacation residence application period will take place in 5th week, beginning at 8am on Saturday 4th November and ending at 11.55pm on Friday 10th November 2024.** It will not be possible to obtain permission after this deadline unless there are exceptional, unforeseen circumstances. You will be informed by the end of 6th week whether you have been granted vacation residence permission or not. Applications received after the deadline will not be accepted.

3. The form is self-explanatory, and other guidance can be found in the [College Regulations](#) and on the [Vacation Residence website page](#), but any communication about this process should be addressed to the Domestic Bursar's Office [db.office@queens.ox.ac.uk](mailto:db.office@queens.ox.ac.uk)
4. Enquiries about choir commitments and accommodation should be directed to [choir@queens.ox.ac.uk](mailto:choir@queens.ox.ac.uk), you do NOT need to apply for vacation residence if you wish to stay on the nights of the 15<sup>th</sup> and 16<sup>th</sup> December for the choir events.

You are reminded that there is no automatic right to stay in College over the vacation or to return early, and no guarantee that you will be allocated your term-time room over the vacation.

### **Information regarding storage for the Christmas vacation ONLY**

Only during the Christmas vacation period, are students allowed to leave their belongings. Please use only cases, trunks or other suitable and respectable containers (such as cardboard boxes which have been closed and sealed with tape); these should be left neatly in a corner in their rooms such that normal use of the room is not prevented as long as the following rules are followed:

**Applications made after the deadline will not be accepted**

## **Christmas Vacation Rules for belongings left in rooms**

- a) No more than three cases, boxes or trunks may be left in the room
- b) Nothing should be left in drawers, cupboards or wardrobes and under no circumstances should drawers, cupboards or wardrobes be chained, padlocked or restrained in any way
- c) Bathrooms must be emptied
- d) No valuables may be left
- e) All items are left at the owner's risk
- f) Fridges should be left empty and clean.
- g) Noticeboards and walls must be clear of all pictures, posters, etc.

## **THESE RULES APPLY TO THE CHRISTMAS VACATION PERIOD ONLY**

### **Other useful information:**

- **Cost:** the cost per night for vacation residence will be £ 18.55
- **College Closure:** College will be completely closed (locked) from 4:30pm, Friday, 22 December 2023 until 6:30am, Tuesday, 2 January 2024.
- **Library:** closed from noon on Friday 22 December to 9am on Tuesday 2 January. Please ensure you take all your books/papers/belongings with you as there will be no opportunity to collect them after this date until the Library re-opens.
- **Food:** Meals as normal until Wednesday 29 November.

<b>Date</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>
Thu 30 Nov	As normal	As normal	Christmas Dinner at 18.30 and 19.30
Fri 1 Dec	As normal	As normal	No dinner
Sat 2 Dec – Sun 3 Dec	8.15-8.45	Set lunch 2 course lunch at 12 midday prompt by sign on 11am Friday	Set two course dinner at 18.30 by sign on 11am Friday
Mon 4 Dec	8.15-8.45	12.30-13.30	MCR Guest Table 19.15
Tue 5 Dec – Fri 8 Dec	8.15-8.45	12.30-13.30	Student Dinner 18.30
Sat 9 Dec – Sun 10 Dec	8.15-8.45	Set lunch 2 course lunch at 12 midday prompt by sign on 11am Friday	No dinner
Mon 11 Dec	8.15-8.45	Set lunch 2 course lunch at 12 midday prompt by sign on	No dinner
Tue 12 Dec – Fri 15 Dec	8.15-8.45	Set lunch 2 course lunch at 12 midday prompt by sign on	No dinner
Sat 16 Dec – Sun 17 Dec	8.15-8.45	No lunch	No dinner

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Mon 18 Dec – Wed 20 Dec	8.15-8.45 Continental breakfast or breakfast by sign on	Set lunch 2 course lunch at 12 midday prompt by sign on  No lunch on Wed	No dinner
Thu 21 Dec	Kitchen closed (deep clean) – no meals served		

There will be no meals in College whilst the College is closed.

Meals will resume on 2nd January 2024 from lunchtime. Breakfast and lunch are by sign on at 12 midday prompt. Meals (Breakfast, lunch & dinner) will resume on Monday 8th January.

- **Storage of belongings over the Christmas Vacation:** your accommodation will be used over the holidays - see Part 11 of the [College Regulations](#) for information about storage over the Christmas Vacation. You must vacate your room by 10am on Saturday 2 December.

**Applications made after the deadline will not be accepted**