CONFIDENTIAL

FINANCIAL ASSISTANCE APPLICATION FORM

2026-27

GRADUATES ONLY

COLLEGE HARDSHIP FUND

This is resourced by the College itself, and applications may be made by graduates, home and overseas. It can make loans and/or award grants.

Applications should be sent to the College Office by email by **Wednesday of 1st or 5th weeks** of each Term. The Student Finance Committee meets in 3rd and 7th week of each Term, but in cases of emergency the Committee can act earlier.

The information provided on this form will be held in strict accordance with provisions of the Data Protection Act 1998 and as such will be treated in the strictest confidence, kept securely and not disclosed to third parties, except as set out below. It will be used by college officers in determining whether or not the applicant should receive financial assistance.

OTHER SOURCES OF HARDSHIP FUNDING

Please review the University pages on financial assistance: https://www.ox.ac.uk/students/fees-funding/assistance

The application form for the Oxford Financial Assistance can be gained by emailing the College Office early in the academic year.

HOW YOUR APPLICATION IS ASSESSED AND SOME KEY POINT TO NOTE

These notes are aimed at helping you assess for yourself whether it is likely that you may be awarded a grant and/or loan from the College, such that you do not have to submit what is quite intrusive information if it is unlikely that you will receive financial assistance.

- Financial assistance is aimed at supporting students whose circumstances have changed, such that they have an unexpected increase in expenditure and/or decrease in financial funding. Please comment on any changes in circumstances in your accompanying statement.
- Grants and/or loans made by the College to an individual student are usually less than about £3k in total in any one academic year.
- Grants are usually only awarded in cases where hardship is demonstrated (see below for how this is determined).
- Loans can be awarded when hardship in a particular academic year has not been demonstrated, but when there is a cash-flow issue i.e. a temporary lack of funds.
- Hardship is demonstrated when total available funds are less than total expenditure.
    - NB. Total available funds includes assets such as savings and any available overdraft/credit facilities.
    - Expenditure should be realistic and acceptable given the particular circumstances of the individual student.
- Bank statements are required to verify your financial position, and to check that expenditure is realistic and acceptable. If a pattern of overspending is identified, financial advice can be given via your nominated member of the Governing Body.
- Award of a grant and/or loan should make it financially viable for you to complete the academic year.
- The College does not fund private health-care unless it is directly related to a registered disability and not eligible for funding via your Disabled Students' Allowance (DSA).

PLEASE COMPLETE IN BLACK INK AND CAPITAL LETTERS

Declaration: I agree to this application being considered and viewed by Junior Members of the Student Finance Committee: (Please circle one).

YES **NO**

NB: Indicating that you do not wish the Junior Members of the Committee to review your application will in no way jeopardise your application.

SECTION 1: PERSONAL DATA

NAME: ____

COURSE: ____ YEAR OF STUDY: ____________**

AGE: ____________________ EXPECTED FINISH DATE: _____________________

**If you have over-run your original completion date please explain why: [eg. D.Phil = 3 years; M.Phil = 2 years; MSt/MSc = 1 year]

____

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____

Do you live in college accommodation? YES/NO

If not, please give reason why: ____

____

Do you have any disability which gives rise to additional expenditure? YES/NO

[If so, please give details in section 3, below]

COLLEGE ADVISOR or other Member of GB who you wish to represent you:

____

SECTION 2: ELIGIBILITY

Have you, in this academic year, already received financial assistance from

either the College or the University? YES/NO

If yes, how much: £ ________

If yes, please state whether this was College or University funding: _______________

SECTION 3: EXPENDITURE

Please give costs per annum. Where possible base costs on past or current bills. The estimates are given by way of comparison; if your estimates are very different please explain why in section 8

General Living Costs	**Your Costs**	**Estimates**
Rent/mortgage [*supply evidence if not in College room]* *(based on rent for a College room for 48 weeks)*		£8,301
Electricity/gas/water [*included in rent for College rooms*]		£
Meals [*estimate is based on £12.43 per day for 52 weeks]*		£4536.95
Other items of food/clothes/personal hygiene/telephone *(£40 pw x 52 wks)*		£2080
Travel to and from home		£300
Any other essential expenditure *please specify:*		
Sub-Total	**£**	**15,217.95**

University and College Fees: Please show who is responsible for paying your fees and in what amounts per annum.

Yourself	**£**
Your parents/guardians	**£**
Graduate grant scheme *(Research council eg AHRC, MRC, University etc.*	**£**
Other funding *source eg Career development loan (please specify)*	**£**

SECTION 4: INCOME

Please give income ***per annum (July 2026 to June 2027– include any vacation earnings)***

Expected income for year July 2026 to June 2027:	
Net earned income : partner	
Parental/guardian contribution	
Private income from investments, trusts, property rental etc.	
College/University bursary or scholarship/exhibition	
College grant	
Government Hardship grant/ University Hardship Grant/Vice-Chancellor's Grant	
Assistance from any other grant-giving body e.g.*Maintenance grant from Research Council etc. please specify total amount;*	
Benefits/credits/allowances from Social Security *please specify*	
Any other sources of income, including loans *please specify*	
TOTAL INCOME	**£**

SECTION 5: ASSETS AND LIABILITIES

Assets:

Bank or Building Society Savings Accounts	
Investments at market value	
Property *(including principal residence)* estimated current value	
TOTAL ASSETS:	**£**

Liabilities:

	£	**Repayments start date**
Bank/Building Society **overdraft limit**		
Bank/Building Society **current balance**		
Credit card(s) **limit**		
Credit card(s) **current amount outstanding**		
Amount of SLC Loans outstanding		
Amount of other loans outstanding		
Amount of any other outstanding debts (*please specify)*		

Please provide evidence of Bank/Building Society account statements and credit card debt statements for the past two months.

SECTION 6: ASSISTANCE APPLIED FOR

Please indicate the amount of assistance you are seeking: £______________

SECTION 7: DECLARATION

Please read and sign the following statement:

I confirm that all the information I have given in connection with this application is full and correct. I undertake to supply any additional information which may be required by the Student Finance Committee in order to verify the details given. I also undertake to inform the Student Finance Committee (without delay and without prompting) of any significant changes to the financial details given in the application.

SIGNED: **DATED:**

SECTION 8: SUPPORTING STATEMENT

Please provide a supporting statement below giving any additional information about your financial position including any special circumstances. (This section will be removed if the application is supplied to the auditors)

Failure to provide a supporting statement and comments from a member of Governing Body (GB) may mean that the Committee cannot give full consideration to your application. (Please refer to the guidelines when completing this section)

SECTION 9: COLLEGE ADVISOR'S COMMENTS / COMMENTS FROM OTHER MEMBER OF GB

(Please refer to Handbook for Personal Tutors and Graduate Advisors)

Please return this form to the College Office by Wednesday of 1st Week or Wednesday of 5th Week