



CONFIDENTIAL

FINANCIAL ASSISTANCE APPLICATION FORM

2026-27

UNDERGRADUATES

(PLUS PGCE AND CLINICAL MEDICINE STUDENTS)

COLLEGE HARDSHIP FUND

This is resourced by the College itself, and applications may be made by undergraduates, home and overseas. It can make loans and/or award grants.

Applications should be sent to the [College Office](#) by email by **Wednesday of 1st or 5th weeks** of each Term. The Student Finance Committee meets in 3rd and 7th week of each Term, but in cases of emergency the Committee can act earlier.

The information provided on this form will be held in strict accordance with provisions of the Data Protection Act 1998 and as such will be treated in the strictest confidence, kept securely and not disclosed to third parties, except as set out below. It will be used by college officers in determining whether or not the applicant should receive financial assistance.

OTHER SOURCES OF HARDSHIP FUNDING

Please review the University pages on financial assistance: <https://www.ox.ac.uk/students/fees-funding/assistance>

The application form for the Oxford Financial Assistance can be gained by emailing the College Office early in the academic year.

HOW YOUR APPLICATION IS ASSESSED AND SOME KEY POINT TO NOTE

These notes are aimed at helping you assess for yourself whether it is likely that you may be awarded a grant and/or loan from the College, such that you do not have to submit what is quite intrusive information if it is unlikely that you will receive financial assistance.

- Financial assistance is aimed at supporting students whose circumstances have changed, such that they have an unexpected increase in expenditure and/or decrease in financial funding. Please comment on any changes in circumstances in your accompanying statement.
- Grants and/or loans made by the College to an individual student are usually less than about £3k in total in any one academic year.
- Grants are usually only awarded in cases where hardship is demonstrated (see below for how this is determined).
- Loans can be awarded when hardship in a particular academic year has not been demonstrated, but when there is a cash-flow issue i.e. a temporary lack of funds.
- Hardship is demonstrated when total available funds are less than total expenditure.
 - NB. Total available funds includes assets such as savings and any available overdraft/credit facilities.
 - Expenditure should be realistic and acceptable given the particular circumstances of the individual student.
- Bank statements are required to verify your financial position, and to check that expenditure is realistic and acceptable. If a pattern of overspending is identified, financial advice can be given via your nominated member of the Governing Body.
- Award of a grant and/or loan should make it financially viable for you to complete the academic year.
- The College does not fund private health-care unless it is directly related to a registered disability and not eligible for funding via your Disabled Students' Allowance (DSA).

PLEASE COMPLETE IN BLACK INK AND CAPITAL LETTERS

Declaration: I agree to this application being considered and viewed by Junior Members of the Student Finance Committee (Please circle one).

YES

NO

NB: Indicating that you do not wish the Junior Members of the Committee to review your application will in no way jeopardise your application.

SECTION 1: PERSONAL DATA

NAME: _____

COURSE: _____ YEAR OF STUDY: _____

AGE: _____

Do you live in college accommodation? YES/NO

If not, please give reason why: _____

Do you have any disability which gives rise to additional expenditure? YES/NO

[If so, please give details in section 3, below]

PERSONAL TUTOR or other Member of GB who you wish to represent you:

SECTION 2: ELIGIBILITY

Are you eligible to take out a UK Government Student Loan in 2026/27? YES/NO

[Student Loan Company Loan]

What is the maximum amount you are eligible for? £ _____

What is the total amount you have applied for? £ _____

If you have taken out a Government Student loan, please enclose evidence.

Have you applied for a Tuition Fee Loan? YES/NO

What is the total amount you have applied for? £ _____

Do you receive a Higher Education grant? YES/NO

If **YES**, how much do you receive? £ _____

Have you, in this academic year, already received financial assistance from either the College or the University?

YES/NO

If **YES**, how much: £ _____

Do you get any remission of the University Tuition Fee? YES/NO

If **YES**, how much of the Fee is remitted (i.e. paid by your LA, SAAS, ELB)) £ _____

Do you receive an Oxford Opportunity Bursary/Crankstart Scholarship YES/NO

If **YES**, how much will you receive for this academic year? £ _____

Have you received financial assistance from the College in the past? YES/NO

If **YES**, how much and when did you receive the financial assistance? £ _____

SECTION 3: EXPENDITURE

Please give costs **per annum**. Where possible base costs on past or current bills. The estimates are given by way of comparison; if your estimates are very different please explain why in section 8

Essential Expenditures (annual)	Your Costs	Estimates
Term time rent [<i>supply evidence if not in College accommodation</i>]		£ 5,052*
Electricity/gas/water [<i>included in rent for College rooms</i>]		£
Meals [<i>estimate is based on all meals taken in Hall</i>]		£ 2,088.24
Other items of food/clothes/personal hygiene/telephone (£40pw x 24 wks)		£ 960
Other costs associated with your course: eg books, photocopying		£ 250
Travel to and from home		£ 300
Any other essential expenditure <i>please specify</i> :		

*undergraduate rate

Discretionary Expenditures	Your Costs	Estimates
Vacation rent [<i>estimate is based on two weeks undergraduate rate</i>] (£20.24 per night)		£ 283.36
Do you face any other expenses you feel should be taken into account? e.g. extra medical expenses. Please specify.		
Participation in University activities/social events		£ 556
Sub-Total	£	£ 9,489.60

TOTAL OF Essential AND Discretionary Expenditures:	£
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University and College Fees: How much of your fees are not covered by other sources? e.g. Research Council, NHS, Tuition fee loan. £

SECTION 4: INCOME

Please give income *per annum* (July 2026 to June 2027 – include any vacation earnings)

Expected earnings for this year from July 2026 i.e. last summer vacation plus Christmas and Easter vacations.	
Net earned income : partner	
Parental/guardian contribution (<i>excluding the fees they pay on your behalf</i>)	
Student Loan Company Loan	
Government Access to Learning Grant	
College/University bursary or scholarship/exhibition	
Oxford Opportunity Bursary /Oxford Bursary	
HE Maintenance Grant	
NHS bursary (<i>Clinical Medicine</i>)	
PGCE trainee salary	
Assistance from Secondary Shortage Subject Scheme (<i>PGCE students</i>)	
Assistance from any other grant-giving body <i>please specify</i>	
Any other sources of income, eg private income from investments, trusts property rental, loans, support from partner, etc <i>please specify</i>	
TOTAL INCOME:	

SECTION 5: ASSETS AND LIABILITIES**Assets:**

Bank or Building Society Savings Accounts	
Investments at market value	
Property (<i>including principal residence</i>) estimated current value	
TOTAL ASSETS:	£

Liabilities:

	£	Repayments start date
Bank/Building Society overdraft limit		
Bank/Building Society current balance		
Credit card(s) limit		
Credit card(s) current amount outstanding		
Amount of any other outstanding debts (excl. Student Loans) (<i>please specify</i>)		

Please provide evidence of Bank/Building Society account statements and credit card debt statements for the past two months.

SECTION 6: ASSISTANCE APPLIED FOR

Please indicate the amount of assistance you are seeking: £ _____

SECTION 7: DECLARATION

Please read and sign the following statement:

I confirm that all the information I have given in connection with this application is full and correct. I undertake to supply any additional information which may be required by the Student Finance Committee in order to verify the details given. I also undertake to inform the Student Finance Committee (without delay and without prompting) of any significant changes to the financial details given in the application.

SIGNED:

DATED:

SECTION 8: SUPPORTING STATEMENT

Please provide a supporting statement below giving any additional information about your financial position including any special circumstances. (This section will be removed if the application is supplied to the auditors)

Failure to provide a supporting statement and comments from a member of Governing Body (GB) may mean that the Committee cannot give full consideration to your application. (Please refer to the guidelines when completing this section)

SECTION 9: PERSONAL TUTOR'S COMMENTS / COMMENTS FROM OTHER MEMBER OF GB
(Please refer to Handbook for Personal Tutors and Graduate Advisors)

Please return this form to the [College Office](#) by Wednesday of 1st Week or Wednesday of 5th Week

September 2025