



Electrical Safety and Electrical Equipment Testing (EET)¹

This policy ensures the College provides a safe living and working environment for students and employees. All electrical appliances have the potential to cause fire or electric shock. To help ensure the safety of everyone living and working within the College, all electrical appliances connected to the College's electrical system must comply with the following requirements.

- Under the Electricity at Work Regulations 1989, the College has a duty to ensure that electrical equipment connected to its electrical system is maintained in a safe condition.
- Every electrical appliance must bear the appropriate British Standard or CE/UKCA marking, as applicable. Plugs must comply with BS 1363, be correctly fused for the appliance and fitted with a cable in good condition.
- Students and staff must ensure that electrical equipment is suitable for use on the UK electricity supply (230 volts). Equipment designed for other voltages must only be used with an appropriate transformer.
- It is strictly forbidden to interfere with electrical fittings, connect appliances to lighting circuits or use two- or three-way plug adaptors directly in socket outlets. Approved multi-socket extension leads may be used, provided only one extension lead is connected to any wall socket.
- All student electrical appliances brought into College must be presented for Electrical Equipment Testing at the beginning of Michaelmas Term. Students must make their electrical items available for testing during the College's scheduled testing programme before continued use in College accommodation.
- The College will inspect, test and maintain all College-owned electrical equipment in accordance with its maintenance programme.
- Any student electrical appliance found to be faulty, unsafe or which fails the PAT inspection will be withdrawn from use by the Steward. The item will be retained safely and the student informed. If the appliance cannot be made safe for use, it will be labelled **Unsafe**, disabled where appropriate and may only be returned once repaired, replaced or otherwise demonstrated to be safe. The Steward's decision on the safe use of the appliance is final.
- Any concerns regarding the safety of electrical equipment should be referred to the Steward.

¹ Formerly PAT testing. As of 2025 the guidance for testing was updated to include all electric items not just portable items so items such as cooker and fridges should also be tested along with the updated guidance the name was changed.