# BOOK, ELECTRONIC LEARNING RESOURCES & ACADEMIC EQUIPMENT GRANT REGULATIONS

The College's Book & Equipment Grant scheme awards students 100% of the amount spent on books, electronic learning resources, and academic equipment up to £150, multiplied by the duration of the course in years. Students may use their entitlement for multiple years in one application, subject to not exceeding the maximum allowance. However, students on courses where they must pass to progress on to their fourth-year of study will only be entitled to the final £150 once they have successfully progressed.

(a) All materials must be purchased in advance, and receipts must be provided with the application.
(b) All receipts provided must be in the name of the student who is applying for the grant.
(c) All materials purchased must have relevance to your current academic course.
(d) Students must be enrolled on their course to be eligible for reimbursement.
(e) Applications will be considered on a rolling basis throughout the academic year, but not during the Long or Christmas Vacations.
(f) All applications should normally be submitted within the academic year of purchase and before week 1 of Michaelmas Term of the subsequent academic year.
(g) Purchases within one calendar month of your expected course end date are not normally eligible for reimbursement

In addition to books relevant to your current academic course, grants may be awarded for the following electronic learning resources and academic equipment:

- **AI programmes**: Eligible for reimbursement if sufficient justification is provided for why ChatGPT Edu cannot complete the academic task. Students should be mindful of the University and the College's (Clause 4) policies on the use of AI.
- **Art supplies**: Fine Art students only
- **Reasonably priced computer accessories (keyboard, monitors, mice, digital cables, replacement laptop chargers, laptop stand)**
- **E-Readers and tablets**: Eligible for reimbursement if sufficient justification of the academic need is provided.
- **External hard drives**
- **Headphones**: Eligible for reimbursement only in cases of specific course needs
- **Laptop**: Purchase of new laptops are only eligible for reimbursement if previous laptop is no longer fully functional, or does not support specific software required for the course of study. This will need to be confirmed by the College IT team before reimbursement is processed. Repair costs would not require confirmation from the College IT team before reimbursement
- **Multimedia (Movies/CDs)** - Eligible for reimbursement if sufficient justification of the academic benefit is provided.
- **Poster tubes**
- **Revision tools/digital subscriptions**: Eligible for reimbursement if sufficient justification of the academic benefit is provided.
- **Software programmes**: Eligible for reimbursement if sufficient justification of the academic benefit is provided.
- **Reasonably priced stationery**
- **Stethoscopes & Medical Scrubs:** Clinical Medicine students only
- **Thesis Printing and Binding**

- 3D printers: Eligible for reimbursement if sufficient justification is provided of the academic benefit, along with reasoning an explanation for the provision of University machines is insufficient.

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